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**From:** Troche, Luis [Troche.Luis@epa.gov]  
**Sent:** 10/18/2017 9:09:47 PM  
**To:** Hupp, Millan [hupp.millan@epa.gov]; moneill@visitokc.com  
**CC:** Greenwalt, Sarah [greenwalt.sarah@epa.gov]; Kasman, Mark [Kasman.Mark@epa.gov]  
**Subject:** RE: CEC Scoping Mission - OKC, OK  
**Attachments:** Scoping Mission Council 2018.doc

Thanks Milan. Hello Morgan,

As requested, attached is a table with a sample program for the Council Session and venue/room needs. For this scoping visit, the first table is a good summary of needs.

The additional tables detail the set up and specific requirements that our Secretariat would look when they visit to secure a venue .

We are looking forward to our visit.

With Warm Regards,

*Luis Troche*

Senior Advisor for North American Affairs  
CEC General Standing Committee  
Office of Regional and Bilateral Affairs  
Office of International and Tribal Affairs  
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**From:** Hupp, Millan  
**Sent:** Tuesday, October 17, 2017 6:39 PM  
**To:** moneill@visitokc.com  
**Cc:** Greenwalt, Sarah <greenwalt.sarah@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Troche, Luis <Troche.Luis@epa.gov>  
**Subject:** CEC Scoping Mission - OKC, OK

Morgan,

It was so good to talk with you. Attached you will find the proposed agenda Luis has prepared for our scoping mission next week. Hopefully this will assist you all in preparing for our meeting on Wednesday, October 25<sup>th</sup>. We will be coming in the night before so a 9AM meeting would work well for us if at your convenience, you could kindly confirm on your end.

Those attending will be the following...

Mark Kasman – Director, Office of International and Tribal Affairs  
Luis Troche – Senior Advisor for North American Affairs/ Serves on CEC General Standing Committee  
Sarah Greenwalt – Senior Advisor to the Administrator for Water and Cross-Cutting Issues (she's a fellow Okie!)  
Myself

Luis – Morgan requested the reference table that you provided to Sarah and myself so that she may begin anticipating what our needs will be. Could you please share with her?

Looking forward to next week.

Thank you so much,

Millan Hupp  
Director of Scheduling and Advance  
Office of the Administrator  
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